

Personal Data of Candidates - Batavia Biosciences

Batavia Biosciences is committed to protecting the privacy of candidates. We will ensure that the information you submit to us in relation to vacancies and/or open applications remains private, and is only used for the purposes set out in this policy.

The information we collect and why we collect it

Your personal details, including your name, e-mail address and the CV which you sent to us, are held and used by us for the following purposes:

- For matching your details with job vacancies, to assist us in finding the most suitable candidate; and
- To set up a responsible, effective and efficient recruitment and selection process.

The legal basis on which we process this information

We are required to process your information on a lawful basis. The basis on which we process the information which we list above is on the basis of your consent which you give to our processing your information for the above purposes at the time you make your application to us including this information.

Storage of and sharing your information

Your CV and details will be stored in the Human Resources department on our file servers. Although your CV will be stored on our systems, it will only be accessible by the Human Resources and IT departments, working within Batavia Biosciences.

We will share your information within the Batavia Biosciences organization where necessary in order to provide our internal managers and team-leaders with the CVs of interested candidates suitable for vacancies, internship or other future opportunities. The potential manager may be located both inside our Dutch organization or in our US location.

Curriculum vitae

We ask you to submit your CV via email address. You can do this either to apply for a specific advertised job or for consideration by our internal recruitment team for positions as they come up. By sending your CV you consent to us processing it in accordance with this internal policy, including sharing it with members of our organization in the US.

Storage period

Batavia Biosciences stores the data of applicants during the recruitment and selection procedure. After the recruitment and selection procedure, Batavia will retain the data of applicants only if this is legally required.